

KERALA ROAD FUND BOARD**No. KRFB/1527/2023-OA****07-06-2024****NOTIFICATION**

Kerala Road Fund Board invites application from the qualified and experienced persons for the appointment on contract basis for One Year to the following posts as per the qualification criteria stipulated hereunder.

1. **General Manager** - (In the cadre of Superintending Engineer/
Executive Engineer)

Essential Qualifications	Total Professional Experience of 15 years, of which minimum 10 year experience in handling Roads/Highway Projects in Government/Private sector.
	In the case of candidates worked in Government sector, they should have worked at least in the capacity of Executive Engineer having experience in road projects.
	In the case of candidates worked in private sector, they should have at least 5 years' experience as Team Leader/Resident Engineer/Project Manager or similar capacity in Highway Development Projects.
	The candidate should have worked at least in the capacity of Senior Highway Engineer or similar capacity of at least two projects in Road Construction Supervision/IC
	Experience as Executive Engineer/Superintending Engineer in Government sector. General Manager/Team Leader/Project Manager or similar capacity in Operation and Maintenance of Major Highway Projects, experience in PPP projects desirable.
Educational Qualification	
Essential	First class Degree in Civil Engineering from a recognized university approved by AICTE/UGC
Desirable	Post-Graduation in Highway Engineering/Transportation Engineering / Traffic Engineering.
Maximum age	Below 60 years as on date of submission of proposal
Remuneration	Rs. 70,000/ per month consolidated

Job Responsibilities

This is the senior most position and the expert engaged as the General Manager shall be responsible for reviewing the entire Project activities of the Concessionaires/ Contractors.

The candidate shall be responsible for the monitoring the O&M activities of the Concessionaire, ensure execution of works on site as per specification and standards, and continuously interact with the Concessionaires/Contractors.

The candidate shall undertake Project site visits and shall guide, supervise, coordinate and monitor the work of the Concessionaire/ Contractor.

The candidate is required to be a Senior Highway Engineer, who should have a proven record of supervising, organizing and managing of construction of highway projects and also of Project preparation of large magnitudes projects financed by international lending agencies and others. Knowledge of Project management shall be an added advantage.

2. Assistant General Manager

Essential Qualifications	Total Professional Experience of 12 years, of which minimum 7 year experience in handling Bid Process Management, Project Financing activities of PPP Projects, Roads/Highway project
	At least 7 years' experience in Public Sector Road Infrastructure. Projects especially Urban Road projects
Educational Qualification	
Essential	Post Graduate Degree in Business Administration from a recognized university approved by AICTE/UGC with a First class.
Maximum age	Below 60 years as on date of submission of proposal
Remuneration	Rs. 60,000/ per month consolidated
Job Responsibilities	The candidate shall be responsible for structuring the project
	The candidate shall prepare the Bid documents (including RFQ, RFP, Concession Agreement, Work Contract Agreement) for bidding and selection of Concessionaires/Contractors/Consultants etc.

	The candidate shall ascertain financial models for various Road infrastructure projects to deliver cash flow forecast, scenario analysis, risk assessment etc.
	The candidate shall prepare viable proposals for augmentation of funds, raise internal revenue etc.

*In the case of retired personnel from the State/Central Government Department/Autonomous bodies/Public Sector undertakings, the consolidated pay will be fixed in accordance with Rule 100 of KSR's Part III.

3. Assistant Project Manager (for Kannur Project Office)

Essential Qualifications	Total Professional Experience of 5 years, of which minimum 3 year experience in handling roads/high way projects
	The candidate should have worked at least in the Similar capacity of minimum of one projects in Road Construction Supervision/IC
	Experience as Assistant Manager of similar capacity in Operation and Maintenance of Major Highway projects
Educational Qualification	
Essential	First class degree in Civil Engineering from a recognized university approved by AICTE/UGC
Desirable	Post- Graduation in Highway Engineering/ Transportation Engineering/ Traffic Engineering
Maximum age	Below 35 years as on date of submission of proposal
Remuneration	Rs. 44,020/- per month consolidated

4. Senior Accountant

Essential Qualifications	Minimum 5 years experience as articulated assistant in the area of accounting, auditing & taxation.
	Proficiency in preparation of Fund flow, Cash flow, bank reconciliation and statutory requirements like TDS, VAT, Service tax, work contract tax.
	Computer skills especially in tally and MS office packages
Educational Qualification	
Essential	First Class Master Degree in Commerce from a Recognized University
Maximum age	Below 36 years as on date of submission of proposal

Remuneration	Rs. 30,000/- per month consolidated
---------------------	--

5. Accountant

Essential Qualifications	Minimum 3 years experience as articled assistant in the area of accounting, auditing & taxation.
	Proficiency in preparation of Fund flow, Cash flow, bank reconciliation and statutory requirements like TDS, VAT, Service tax, work contract tax.
	Computer skills especially in tally and MS office packages
Educational Qualification	
Essential	B.Com with Tally from a Recognized University
Maximum age	Below 36 years as on date of submission of proposal
Remuneration	Rs. 21175/- per month consolidated

6. Clerical Assistant

Essential Qualifications	Experience in the relevant field from a reputed institution
	Experience in Hardware and Networking
	Computer skills and MS office packages
Educational Qualification	
Essential	A pass in Plus Two or equivalent
Maximum age	Below 36 years as on date of submission of proposal
Remuneration	Rs. 21,175/- per month consolidated

7. Office Attendant

Educational Qualification	
Essential	Should have passed VII th Standard and should not have acquired any ITI/ITC Certificate/ Diploma/ Degree
Maximum age	Below 36 years as on date of submission of proposal
Remuneration	Rs.675/day (Daily wages)

Mode of appointment for all the posts is on contract basis initially for one year, extendable depending on performance.

Apply with detailed resume and copy of educational qualifications as well as experience certificates addressed to **info@krfb.org**

- Last date for submission of application is 19.06.2024
- All the application shall be submitted only to **info@krfb.org**
- For the avoidance of doubt it may please be noted that only application

received through the above e-mail ID shall be treated as valid and no physical submission shall be considered.

- Call letter for interview will be intimated through the mail IDs to be provided in the application letter.
- Call letter for interview will be issued only to the qualified candidates.
- The qualification and experience acquired up to 01.01.2024 alone shall be taken into account.
- KRFB reserve the right to cancel the process of recruitment at any stage or not to fill the notified posts.
- It is hereby informed that if any malpractices like influencing the Board at any stage during the process of selection shall, if proved will be dealt with serious and those applications shall be summarily rejected without any further notice




M. Asok Kumar
CEO KRFB